

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – July 15, 2024**

The East Troy Community School District Board met in regular session on July 15, 2024. The meeting was called to order by Anna Janusz at 6:00 p.m followed by the Pledge of Allegiance. Board members also present were Adam Witkiewicz, Kevin Bong and Steve Lambrechts. Board President Ted Zess participated virtually. Also present were Dr. Christopher Hibner, Amy Jenquin, Amy Foszpanczyk, Amanda Jones and administrators/supervisors. Anna Janusz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Steve Lambrechts and seconded by Kevin Bong for the approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Steve Lambrechts and seconded by Kevin Bong for the approval of the regular board meeting minutes from June 10, 2024. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Cory Franz, resident and father of four children in the ETCSD, and co-founder of the Moxie softball club. Mr. Franz shared the growth of Moxie from one team to four teams since 2020, and stated that the organization prides itself on its growth and ability to provide high quality softball instruction. Additionally, Mr. Franz explained that Moxie provides the opportunity to use softball as a vehicle to teach the girls important lessons. Moxie hopes to grow a 14U team and Mini Moxie team this year. Mr. Franz stated that Moxie prides itself on being able to be affordable to families, with the partnership with the school district's use of facilities and Angel Program, for families with financial hardship. Mr. Franz explained that as the girls grow older, they may have to depend more upon players from outside communities, which is why they are concerned with the 75% rule within Policy 830. Additionally, he shared that they would like to make facilities requests 365 days prior to an event, instead of the current 180 days. Mr. Franz went on to state the the girls varsity and JV teams are using the Mitchell Fields diamonds, which are not of the same "playing field" of the boys' teams (such as dugouts, irrigation system, batting cages, etc).

VII. FINANCIAL REPORT

None.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing resignation(s): A motion was made by Anna Janusz and seconded by Steve Lambrechts to approve the resignation of Curtis Wetzel. Motion carried unanimously. Dr. Hibner also read the resignation of Gabe Horvath.
- B. Staffing recommendation(s): A motion was made by Anna Janusz seconded by Steve Lambrechts to approve the hiring recommendation for Emily Suchecki, 1.0 FTE Prairie View Elementary Special Education Teacher and Tammy Murphy, 1.0 FTE Prairie View 3rd Grade Teacher. Motion carried unanimously.
- Adam Trindl read the resignation of Rachel Ballis, Middle School Administrative Assistant as well as the recent hiring of Morgan Mozynski, the new Middle School Administrative Assistant. A motion was made by Anna Janusz seconded by Adam Witkiewicz to approve the hiring recommendation for Amalia Santos, 1.0 FTE High School English teacher. Motion carried unanimously.
- Stacey Kuehn read the retirement of Brenda Rosin, Registrar/Administrative Assistant in the high school counseling office, and Jessica “Jessi” Brummel as the new counseling office Registrar/Administrative Assistant.
- C. Approval of donations: Brian O’Leary, Athletic Director, presented five businesses (Campbell Construction, Tim Werwie- State Farm Insurance, First Citizen Bank, Joe’s Plumbing, and Teronomy Builders) that have applied for a sponsored sign at the price of \$750 each to have signage on the baseball, football field, or soccer field as a result of result approved policy 829 - Naming School Facilities and Sponsorships for the next calendar year. Culver’s of East Troy would like to name Gym 3 ‘Culver’s Court’ for \$15,000 for the next 3 years. Two signs designed by Culver’s were displayed and would be the images displayed (3x5 feet in size). A motion was made by Anna Janusz and seconded by Kevin Bong to approve sponsorships and naming rights as presented. Motion carried unanimously.
- D. Community survey results to the school board per School Perceptions (informational / discussion): Dr. Hibner reviewed the Facilities Process Overview, along with the Problem Statement. He continued to discuss inadequate state funding undermining operational sustainability (thanked the community for their support of the operational referendum of April

2023), as well as large-scale facility needs. Dr. Hibner continued to discuss that “Status Quo” is not sustainable and that a strategic approach is essential. He outlined the Five Planning Phases from August 2023 through the present and into the end of 2024, reiterating strategic priorities and district goals. Dr. Hibner reviewed the PSI & East Troy Area School District history of planning and action items, dating back to February 2021. Additionally, he reviewed the CFAC purpose as the advisory committee, with the CFAC aiming to develop possible solutions to share with the Facilities subcommittee and ultimately the Board of Education for discussion and consideration. Dr. Hibner shared that there will be a Special Board Meeting work session on Monday, July 29th at 6:00 pm in the East Troy High School Library, where the Board will work to make decisions based upon the community survey results in terms of planning around community support of a potential referendum. Darren Sievers of School Perceptions presented the Community Survey results from the survey. Mr. Sievers reviewed results of the base plan as ‘Definitely yes’ and ‘Probably yes’ at 43.4% (margin of error of 2.93%). Survey results of the additional middle school projects resulted in ‘Definitely yes’ and ‘Probably yes’ of 36.4%, with the margin of error of 2.93%. Mr. Sievers will provide the board with comment themes, nonresident support and municipality information prior to the Board work session on July 29th.

- E. Discussion and action, if appropriate, to the approval of Director of Human Resources (HR) posting: Dr. Hibner outlined for the Board an overview of the Director of HR job responsibilities, as well as the needs. He outlined the current impact on all administration, pupil service staff and administrative assistants, in addition to their current responsibilities. A motion was made by Anna Janusz and seconded by Kevin Bong for the approval of the Director of Human Resources (HR) as presented. Motion carried unanimously.
- F. Annual declaration and parent notice of the District’s student academic standards pursuant to section 120.12(13) and section 118.30(1)(g)(a) of the state statutes: A motion was made by Adam Witkiewicz and seconded by Anna Janusz for the approval of the Annual declaration and parent notice of the District’s student academic standards pursuant to section 120.12(13) and section 118.30(1)(g)(a) of the state statutes as presented. Motion carried unanimously.
- G. Approval of WIAA High School Membership Renewal application for 2024-2025: A motion was made by Steve Lambrechts and seconded by Adam Witkiewicz to approve the WIAA High School Membership Renewal application for 2024 - 2025 school year. Motion carried unanimously.
- H. Presentation of District / School Strategic Priorities as it relates to the 2023- 2024 KPI’s: Dr. Hibner began the presentation with student survey information as it relates to the four strategic

priority areas, which include: supporting learner empowerment as a district, cultivating a healthy culture, family and community engagement, and ensuring the district acts as a good steward of district resources . Each building principal presented building specific information in terms of school-wide SLOs (student learning outcomes), cultivating a healthy culture (staff and family), and increasing stakeholder communication and engagement.

- I. Preliminary 2024-2025 budget (informational / discussion): Amy Jenquin, Director of Business Services, reviewed the 2024-2025 preliminary budget including total expenditures and other financial data.. In the second year of the bi-annual state budget, special education reimbursement funding and per pupil amounts remain the same. Mrs. Jenquin reviewed numbers in the following areas: Audited 2022-23, Unaudited 2023-24 and Budget 2024-25. The proposed preliminary property tax levy for 2024-25 is a 5.41% increase due to less percentage of state aid pertaining to the overall preliminary 24-25 budget, thus resulting in a preliminary estimate tax rate of \$7.13 per \$1,000 in property value.
- J. Seclusion / Restraint per board policy 411.1: Amanda Jones reviewed the District’s training requirements per WI Act 118. The district utilizes Nonviolent Crisis Intervention Training, which promotes “Care, Welfare, Safety and Security” for all individuals (staff and students). Mrs. Jones reviewed the 2023-24 number of incidents of seclusion and restraint at each building.
- K. Bullying / Harassment report per board policy 411.1: Amanda Jones reviewed the District’s reporting system(s) of bullying, harassment and hazing, while highlighting the efforts being made to ensure accuracy and consistency within the district. Mrs. Jones shared information regarding allegations, valid allegations and major disciplinary referrals.
- L. Update related to the district involvement with the Multi-State Information and Analysis Center (MS-ISAC) regarding cybersecurity practices review: Justin Modrak, Director of Technology, reviewed what services MS-ISAC provides, which is funded by the Cybersecurity and Infrastructure Security Agency (CISA). The district joined MS-ISAC in January 2023. Mr. Modrak shared about Cyber Hygiene Reports and other district timelines of vulnerabilities and scans that have been completed, which results in issues being needed to be addressed by the technology department.
- M. Update regarding former employee alleged misconduct: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
- B. Business Manager Report:

- C. Director of Teaching and Continuous Improvement of Student Learning Report:
- D. Director of Pupil Services: Amanda Jones, Director of Pupil Services, presented information and updates from the 2023-24 school year in the area of special education. Mrs. Jones reviewed Results Driven Accountability (RDA) as identified by the Department of Public Instruction, with literacy as Wisconsin's focus in CCR IEPs. Mrs. Jones defined Special Education Procedural Compliance Self-Assessment, which the district was required to take part in as a five year special education collection of cyclical indicators during the 2023-24 school year. Continuous coaching, professional development, and review/audit of compliance and best practices in special education were highlighted, along with the PCSA results.
- E. School Board President's Report: None.

X. POLICY REVIEW AND DEVELOPMENT

- A. *New Title IX Policy by August 1, 2024* - Shana Lewis, district attorney from Renning, Lewis & Lacy spoke to the Board regarding the new Title IX Regulations being enforced August 1, 2024 in overview and action needed by the district in policy. Agenda item will be added to Special Meeting on Monday, July 29th at 6:00 p.m. at East Troy Community High School Library.
- B. *Policy 830 - Community Use of Facilities* - Discussion occurred related to the current 75% rule of participants toward determining proper category for fee rate as it relates to Policy 830 - Community Use of Facilities. Agenda item will be added to the Special Meeting on Monday, July 29th at 6:00 p.m. at East Troy Community High School Library.

XI. COMMUNICATION / ANNOUNCEMENTS

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

None.

XIII. ADJOURN TO EXECUTIVE SESSION

A motion was made by Anna Janusz and seconded by Steve Lambrechts to adjourn to executive session for the discussion pertaining to update regarding former employee alleged misconduct as provided under s.s. 19.85(1)(b), 19.85(1)(c), and 19.85 (1)(g). Roll call vote to adjourn to executive session: Steve Lambrechts-Yes, Kevin Bong, Adam Witkiewicz - Yes, Anna Janusz. Motion carried unanimously and the Board moved to executive session at 10:39 p.m.

XIV. RECONVENE TO OPEN SESSION

At 11:50 p.m., a motion was made by Anna Janusz and seconded by Adam Witkiewicz to resume to open session as per s.s. 19.85(1)(b), 19.85(1)(c), and 19.85 (1)(g). Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Steve Lambrechts and seconded by Kevin Bong to adjourn. Motion carried unanimously. The meeting adjourned at 11:51 p.m.

Respectfully submitted,

Steve Lambrechts